|  |  |
| --- | --- |
| **Estimate****[JOBNO]** | **Estimate STATUS:** [JOBSTATUS] |
| **DUE DATE:**  | [JOBDATE3] |
| **CUST REF :**  | [JOBDETAILS0] |
| **ORDER NO:**  | [JOBDETAILS2] |
|  |
| **Site Address:** [CUSTCONTACT1] |
| Dear [CUSTCONTACT0]As per our recent telephone conversation on [JOBDATE0] I have pleasure in providing you with a quotation for your consideration.**Job Details:-**

|  |
| --- |
| [JOBBRIEF] |

 |
| **Parts Required for Job:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Part No:** | **Description** | **Qty** | **Unit** | **Price £** |
| [PARTNO] | [PARTDESC] | [PARTQTY] | [PARTUNIT] | [PARTUP] |
|  |  |  |
| Sub Total  | [SUBTOTAL] |
| VAT | [VAT] |
| **Grand Total** | **[GRANDTOTAL]** |

 To place the order or if I can be of any further assistance in this matter please do no hesitate to call me on 07000 000000 quoting estimate number [JOBNO]Best Regards[JOBPICK1]Company Name |